



## **CONTRACT POSITION: Voices on the Land - Assistant Teaching Artist**

### **INFORMATION**

Department:	Education
Location of Work:	Southeast Alaska
Application Deadline:	Applications will be accepted and processed on a rolling basis until December 2026.

### **OVERVIEW OF TASK/WORK**

Sealaska Heritage Institute (SHI) is seeking individuals to serve as Assistant Teaching Artists in Southeast Alaska (Juneau, Ketchikan, Yakutat, Craig, and Klawock) elementary schools. Individuals will support the lead Teaching Artist during three-week residencies, focused on arts, literacy, and cultural integration in 4th and 5th grade classrooms. Individuals will also assist with Family Night events and showcases.

### **SCOPE OF WORK**

1. Act as the Assistant Teaching Artist for 3-week Artist in Residencies in designated elementary classrooms.
2. Attend a Pre-Planning meeting with SHI Voices staff to discuss residency program goals and details.
3. Attend Pre-Residency meeting with SHI Voices Staff and 4th/5th grade classroom teachers to provide an outline of the residency, discuss scheduling, and collect student counts. Classrooms may be multi-age grades (3/4, 4/5, 5/6).
4. Co-plan for and co-teach 15 days, or 45-60 hours of classroom/small group instruction, to 4th and 5th grade students in each school.
5. Employ age-appropriate, inclusive, and culturally responsive teaching strategies.
6. Integrate student voice, choice, and reflection.
7. Assist with materials, set-up, and clean-up for daily lessons.
8. As applicable, assist and/or co-lead Family Night events for students, families, and school staff, focused on arts, literacy, and cultural integration activities.
9. As applicable, assist the Lead Teaching Artist in planning and delivering a final

sharing, showcase, performance, or exhibit for peers, staff, and families.

10. Assist in gathering SHI sign-in sheets and participate counts.

11. Participate in a final reflection session with SHI Voices Staff.

### **REQUIRED SKILLS**

- Excellent verbal, written, and interpersonal communication skills.
- Ability to work well on own initiative and within a team.
- A strong background in arts & literacy instruction.
- Interpersonal, problem solving, communication and organizational skills.

### **PROJECT/CONTRACTOR TIMELINE**

The selected Assistant Teaching Artist is expected to commit to the Project until May of 2027. This contract should begin in August 2026 and be completed no later than June 2027.

### **NECESSARY KNOWLEDGE & EXPERIENCE**

- Strong understanding and knowledge of Tlingit, Haida, and Tsimshian cultures and languages.
- A strong background in arts & literacy instruction.
- Knowledge of teaching strategies for diverse students.

**To Apply:** Submit an interest form at this link: [Contractor Interest Form](#)

For this contract position, please make sure to include the following information in your application: a written proposal that documents why you are qualified to do the work, three references from others who have worked with you on projects like this, outline of your experience as it relates to this work.

If you have any questions regarding this contract position, please contact Danielle Hass, Voices on the Land Program Manager - [danielle.hass@sealaskaheritage.com](mailto:danielle.hass@sealaskaheritage.com)

