

CONTRACT POSITION: HS STEAM Academy - Genomics: Day Camp Counselor**INFORMATION**

Department:	Education STEAM & Post Secondary
Location of Work:	Juneau, AK
Application Deadline:	Rolling Deadline - contract starts March 2026

OVERVIEW OF TASK/WORK

The High School STEAM Academy is a camp for students in grades 9-12 to interact with both Western and Indigenous ways of knowing, combining both classroom instruction and field research. This is a 5-day, credit-bearing camp with students being able to obtain a 3-credit university-level environmental science or a .5 high school science credit. The Day Camp Counselor will be responsible for assisting staff with classroom and field activities and supporting approximately 10 youth summer campers. Furthermore, the Day Camp Counselor would help to ensure student safety, well-being, and cultural understanding of material.

The Day Camp Counselor is expected to work closely with the Day Camp Director and Summer Programs Coordinator. The Day Camp Counselor is expected to assist in setting up for camp activities, support, and work with students throughout the camp, and assist with clean up after camp completion. In addition, you will be able to supervise youth ages 13-19 ensuring their safety, development, skill-achievement, and general well-being. Additionally, the Day Camp Counselor will have to complete required trainings, which include, but are not limited to: Restorative Practices, mandatory reporter training, and sexual abuse prevention training. The total pre-camp preparation would not exceed 20 hours from March to June. The selected candidate will have experience working with youth, engaging communication skills, and confidence in problem solving.

SCOPE OF WORK

Prior to camp start

- Complete and pass a background check
- Become driver certified through SHI's driver certification program
- Complete all required trainings (can be done virtually)

During camp

- Work with SHI staff and camp director to ensure execution of day schedule in a timely manner

- Engage in daily supervision of students, ages 13-19, to ensure student safety, development, skill-achievement, and general well-being during day cultural activities

- Assist in hands-on, culturally relevant day activities

- Respond to any student incidents or emergencies that occur in the day

- Maintain regular communication with SHI staff, the camp director, and the camp staff

- Overseeing campers; assisting teachers during class time

- Ensuring campers are behaving, especially camper to camper

- Create a fun and welcoming environment for all

- Escort students to meals and planned activities

- Accompany students on trips and outings

- Intervene in potential incidents when appropriate; follow reporting procedures and chain of command

After camp

- Give any feedback necessary

- Report any final notes/incidents that occurred at camp

REQUIRED SKILLS

- Experience and interest in working with youth

- Demonstrated effective verbal, written, and interpersonal communication skills

- Demonstrated ability to coordinate activities with attention to detail

- Previous experience working with youth



PROJECT/CONTRACTOR TIMELINE

The contract would go from March 2026 to August 2026 and requires the availability below:

High School STEAM Academy (9-12 grade) in Juneau

-July 6th – July 10th, 2026

-July 5th: Staff Training from 9:00 AM-2:00PM

NECESSARY KNOWLEDGE & EXPERIENCE

- Knowledge of Southeast Alaska Native culture and Southeast Alaska Native communities

- Experience and interest in working with youth

To Apply: Submit an interest form at this link: [Contractor Interest Form](#)

For this contract position, please make sure to include the following information in your application: outline of your experience as it relates to this work, three references from others who have worked with you on projects like this.

If you have any questions regarding this contract position, please contact Maddie Henson, Senior Project Coordinator - maddie.henson@sealaskaheritage.com

