



CONTRACT POSITION: HS STEAM Academy - Anatomy & Physiology: Lead Overnight Camp Counselor

INFORMATION

Department:	Education STEAM & Post Secondary
Location of Work:	Juneau, AK
Application Deadline:	Rolling Deadline - contract starts March 2026

OVERVIEW OF TASK/WORK

The High School STEAM Academy is a 5-day camp for students in grades 9-12 to interact with both Western and Indigenous ways of knowing, combining both classroom instruction and field research. The Lead Overnight Camp Counselor will be responsible for overnight/morning coordination, including oversight of schedule and communication with camp staff and families of students. Furthermore, the Lead Overnight Camp Counselor would be helping to ensure students safety, well-being, and content understanding. Duties include conducting daily check-ins with staff, assisting in hands-on, culturally relevant lessons, being the lead mentor for direct student support and daily planning with Summer Academy staff.

The Lead Overnight Camp Counselor is expected to work closely with the Camp Staff and Summer Programs Coordinator. The Lead Overnight Camp Counselor is expected to help organize overnight/morning scheduling and activities beginning in March. Additionally, the Lead Overnight Camp Counselor will have to complete required trainings, which include, but are not limited to: SHI camp staff training, mandatory reporter training, and sexual abuse prevention training. The total pre-camp preparation would not exceed 20 hours from March to June. The selected candidate will have experience working with youth, engaging communication skills, and confidence in problem solving.

SCOPE OF WORK

Prior to camp start

- Work closely with the SHI staff
- Consult on best practices for overnight and morning activities
- Review camp schedule
- Collaborate with SHI staff on camp staff training, camper support services, and generally how to make camp a more inclusive and conducive learning environment for all students

During camp

- Work with the Camp Staff, SHI staff, and camp coordinator to ensure execution of schedule in a timely manner
- Have regular communication with SHI staff, the camp staff
- Oversee night and morning schedule; being adaptive to unforeseen changes that may rise due to weather, etc.
- Address any student behavioral concerns or conflicts
- With SHI staff, discern when it is appropriate to call legal or medical professionals in case of overnight emergencies
- Call families if necessary

After camp

- Make note of any final camp files
- Report any final notes/incidents that occurred at camp

REQUIRED SKILLS

- Experience and interest in working with youth
- Demonstrated effective verbal, written, and interpersonal communication skills
- Demonstrated ability to coordinate activities with attention to detail

PROJECT/CONTRACTOR TIMELINE

The contract would go from March 2026 to August 2026 and requires the availability below:

High School STEAM Academy (9-12 grade) in Juneau

-July 12th – July 18th, 2026

-July 5th: Staff Training from 9:00 AM-2:00PM

NECESSARY KNOWLEDGE & EXPERIENCE

- Knowledge of Southeast Alaska Native culture and Southeast Alaska Native communities
- Experience and interest in working with youth

To Apply: Submit an interest form at this link: [Contractor Interest Form](#)

For this contract position, please make sure to include the following information in your application: outline of your experience as it relates to this work, three references from others who have worked with you on projects like this.



If you have any questions regarding this contract position, please contact Maddie Henson,
Senior Project Coordinator - maddie.henson@sealaskaheritage.com

