

CONTRACT POSITION: K-5 Raven Writes Contract Coach**INFORMATION**

Department:	Education Language, Literacy, & Professional Development
Location of Work:	Southeast Alaska (Juneau, Angoon, Sitka, Kake, Hydaburg, Klukwan, Yakutat)
Application Deadline:	Open until filled

OVERVIEW OF TASK/WORK

Sealaska Heritage Institute (SHI) is seeking individuals to serve as **K-5 Raven Writes Coaches** in the communities of Juneau, Hoonah, Angoon, Sitka, Kake, Hydaburg, Klukwan, and Yakutat. Coaches will work with kindergarten through fifth grade educators and cultural specialists to implement the Raven Writes curriculum.

SCOPE OF WORK

- Designs, coordinates and/or delivers leadership and instruction to teachers and paraprofessionals
- Uses coaching models and works with teachers as a group and one-on-one in their classrooms to ensure success
- Provides ongoing support to teachers through observation, co-teaching, modeling, discussion, student assessments, and guided data analysis
- Provides support to teachers in implementing culturally responsive teaching strategies
- Provides training and support to teachers and paraprofessionals in administering and scoring writing assessments
- Identifies, recruits, and enrolls teachers for program participation in action research
- Regularly observes instruction in classrooms, either in person or virtually
- Maintains regular collaboration with SHI staff to ensure grant goals and initiatives are embedded in work with staff
- Travel via small aircraft or ferry, if serving a rural village, is required

REQUIRED SKILLS

- Excellent verbal, written, and interpersonal communication skills.
- Ability to work well on own initiative and within a team.
- A strong background in K-5 literacy initiatives.

- Knowledge of federal and state requirements and district policies related to teacher quality, student achievement, and parent involvement.
- Evidence of improving student achievement in his/her classroom.
- Experience in scientifically research based instructional practices and strategies.
- Demonstrated ability to provide effective literacy instruction.
- Understanding in other content areas such as math, science, and technology.
- Knowledge of content in language arts and math and/or science.
- Demonstrated skills in analyzing and using data for instructional decision-making.
- Interpersonal, problem solving, communication and organizational skills required to effectively facilitate coaching and professional development.
- Ability to design and implement high quality professional development for teachers/staff.

PROJECT/CONTRACTOR TIMELINE

The selected **K-5 Raven Writes Coach** is expected to commit to the project until May of 2026, with possibilities to renew the following school year. This contract will begin as soon as possible.

NECESSARY KNOWLEDGE & EXPERIENCE

- Knowledge of Alaska Native culture and education
- Bachelor's degree required, preferred degree is in the field of education
- At least five years of successful teaching experience
- Knowledge of a variety of teaching strategies for diverse students

TO APPLY: Submit an interest form at this link: [Contractor Interest Form](#)

For this contract position, please include the following information in your application:

- Your estimated rate of services
- A written proposal explaining why you are qualified for this work
- A summary of your relevant experience related to the project
- Three references from people you've worked with on similar projects

If you have any questions regarding this contract position, please contact Tina Peyerk, Raven Writes Program Manager – tina.peyerk@sealaskaheritage.com or 907.586.9128.

