



## **CONTRACT POSITION: Regalia Specialist**

### **INFORMATION**

Department:	Education TCLL
Location of Work:	Juneau
Application Deadline:	September 30, 2025

### **OVERVIEW OF TASK/WORK**

The Regalia Specialist will assist with the organization, care, creation and inventory of Tlingit regalia. This project focuses on ensuring regalia is properly documented, organized and stored with care and respect for cultural protocols.

### **SCOPE OF WORK**

1. Carry out inventory and organization of regalia and ensuring accurate documentation.
2. Meet with TCLL team to review protocols, project expectations, and handling procedures.

### **REQUIRED SKILLS**

- Sewing skills and experience in creating regalia pieces (headbands, bibs, aprons)
- Attention to detail
- Organizational skills
- Ability to lift at least 10 lbs.

### **PROJECT/CONTRACTOR TIMELINE**

Duration: 4 consecutive Saturdays for about 4-6 hours per day for a total of 24-30 hours.

### **NECESSARY KNOWLEDGE & EXPERIENCE**

- Understanding of cultural sensitivity
- Ability to handle fragile items
- Attention to detail
- Experience with working in teams

**To Apply:** Submit an interest form at this link: [Contractor Interest Form](#)

For this contract position, please make sure to include the following information in your application: let us know when you are available for this work, outline of your experience as it relates to this work.

If you have any questions regarding this contract position, please contact Julia Gregory - TCLL  
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