



CONTRACT POSITION: Postsecondary Transition Support

INFORMATION

Department:	Education STEAM & Post Secondary
Location of Work:	Juneau
Application Deadline:	Applications will be accepted until filled

OVERVIEW OF TASK/WORK

Sealaska Heritage Institute (SHI) is seeking an individual to assist educators in implementing the culturally responsive work readiness curriculum by providing mentorship and course content support. The ideal candidate should have experience in classroom instruction. Experience in working with families is beneficial, as this course will be delivered in a hybrid format.

This position also involves the opportunity to work with high school seniors as they create their post-graduation plans. The selected contractor will receive training in the college and career guidance and support framework. Previous one-on-one mentoring experience is required.

SCOPE OF WORK

1. Classroom instruction and mentoring experience. A background in mentoring educators and engaging students in a classroom setting to ensure content connects and engages with student learning.
2. College and career advising support. Experience working one-on-one with students. This position will specifically require working with high school students using a career guidance framework and infusing this model with SHI's core cultural values and the work readiness curriculum.
3. Knowledge of the CANVAS learning management system:

We encourage you to apply if you have the relevant skills and are passionate about education.

REQUIRED SKILLS

- A strong understanding of Indigenous culture and perspective.
- Experience in mentoring teachers.
- Experience working one-on-one with students.
- Classroom experience and working with families of high school students.
- Excellent verbal, written, and interpersonal communication skills.

- Ability to work well on own initiative and within a team.
- Ability to work in a limited timeframe.
- Strong networking and relationship-building skills

PROJECT/CONTRACTOR TIMELINE

This position will start immediately and be completed no later than July 31, 2026

NECESSARY KNOWLEDGE & EXPERIENCE

See required skills

To Apply: Submit an interest form at this link: [Contractor Interest Form](#)

For this contract position, please make sure to include the following information in your application: a short statement describing your interest in this role.

If you have any questions regarding this contract position, please contact Shari Paul, Program Manager - shari.paul@sealaska.com

