

CONTRACT POSITION: Traditional Games and NYO Program Consultant**INFORMATION**

Department:	Education STEAM & Post Secondary
Location of Work:	Remote
Application Deadline:	May, 24, 2025

OVERVIEW OF TASK/WORK

Sealaska Heritage Institute (SHI) seeks an experienced contractor to support collaborative efforts with Tlingit & Haida's Wellness Program on the development and implementation of Indigenous summer athletics programming. This contract includes content review for a Traditional Games Manual and preparation of program-specific materials for summer/fall 2025 events. The contractor will provide independent consulting services and deliver defined products to support program planning, cultural alignment, and training documentation.

SCOPE OF WORK

1. Traditional Games Manual Review: Provide technical review and written feedback on draft versions of the Traditional Games Manual.
2. Traditional Games - Technical Documents Development: Develop three finalized Technical Packages, including event formats, rules, scoring, and safety guidelines.
3. Event Support Summaries: Submit pre-event coordination plans and post-event summaries that include a logistics overview, key coordination needs, and a summary of outcomes and recommendations
4. Draft proposals related to NYO.
5. Updated Coach Training Materials.
- 6.. NYO Rural Program Preparation Packet: Create a preparation packet for summer NYO activities in rural Southeast communities

REQUIRED SKILLS

- Deep knowledge of Indigenous athletics, including NYO and Traditional Games
- Demonstrated experience in technical writing, curriculum or guide development
- Strong understanding of Indigenous values, education systems, and community programming
- Ability to work independently and meet deadlines with minimal supervision
- Previous experience coordinating or advising on regional cultural or athletics programs is strongly preferred

PROJECT/CONTRACTOR TIMELINE

This is a project-based contract position. The contractor will manage their own work schedule and workspace and is not eligible for SHI employment benefits. Deliverables will be due on the timeline agreed upon at contract signing.

NECESSARY KNOWLEDGE & EXPERIENCE

See above in qualifications.

To Apply: Submit an interest form at this link: [Contractor Interest Form](#)

For this contract position, please make sure to include the following information in your application: a short statement describing your interest in this role.

If you have any questions regarding this contract position, please contact Shari Paul. Program Manager, shari.paul@sealaska.com

