



## CONTRACT POSITION: Summer Language Internship Host

### INFORMATION

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| Department:           | Education<br>Language, Literacy, & Professional<br>Development                                       |
| Location of Work:     | Juneau, AK, Southeast AK location, or<br>virtually   |
| Application Deadline: | -Applications will be accepted and processed<br>on a rolling basis until Friday, April 25th,<br>2025 |

### OVERVIEW OF TASK/WORK

Sealaska Heritage Institute (SHI) is seeking dedicated individuals to serve as Summer Language Internship Hosts as part of our Our Ancestors' Echoes Language Program. Hosts will mentor and supervise one language intern, providing guidance on language resource creation, language translations, and immersive language practice. This role is essential in supporting emerging speakers in their learning journey while integrating cultural knowledge and traditions. The internship is expected to begin in the summer of 2025, with exact start dates to be determined. The internship will run for approximately 8-10 weeks, depending on the schedules of both the intern and the host.

### SCOPE OF WORK

#### Key Responsibilities

- Provide 10-20 hours of support per week to the assigned language intern.
- Assist in language practice, immersion activities, and review of audio recordings with the intern.
- Guide the intern in creating a culturally relevant language resource or recording conversational language materials.
- Incorporate traditional knowledge and cultural practices into language learning experiences.
- Conduct archival research and review historical language materials with the intern.
- Schedule and track intern participation and attendance in coordination with SHI staff.
- Provide regular communication and check-ins with the intern and designated SHI staff.

- Complete mid-point and final evaluations of the intern using SHI's provided templates.

## **REQUIRED SKILLS**

- Fluency or proficiency in Tlingit, Haida, or Tsimshian.
- Experience in language teaching, mentoring, or immersion-based learning.
- Knowledge of cultural protocols, traditional knowledge, and community engagement.
- Ability to review and refine language recordings for learning purposes.
- Strong communication, mentorship, and organizational skills.
- Experience with language documentation or curriculum development is a plus.

## **PROJECT/CONTRACTOR TIMELINE**

This project will begin in May 2025 with a goal to finish by mid July 2025. Extensions to be determined when the final contract date approaches depending on the status of deliverables and other factors related to the outlined services.

## **NECESSARY KNOWLEDGE & EXPERIENCE**

- Prior experience working with Indigenous language learners or community programs.
- Background in linguistics, language revitalization, or education.
- Experience in creating language-learning resources or digital materials.

**To Apply:** Submit an interest form at this link: [Contractor Interest Form](#)

For this contract position, please make sure to include the following information in your application: estimated rate of services, three references from others who have worked with you on projects like this, outline of your experience as it relates to this work, a short statement describing your interest in this role, let us know when you are available for this work.

If you have any questions regarding this contract position, please contact Leah Urbanski, Our Ancestors' Echoes Program Manager - [leah.urbanski@sealaska.com](mailto:leah.urbanski@sealaska.com)

