



CONTRACT POSITION: Art Day Camp Teaching Assistant

INFORMATION

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| Department: | Art |
| Location of Work: | Atnané Campus, Juneau |
| Application Deadline: | April 21, 2025 |

OVERVIEW OF TASK/WORK

Sealaska Heritage Institute (SHI) is seeking individuals to serve as Camp Teaching Assistants for the Atnané High School Day Camp. The Camp Teaching Assistant will assist the Camp Instructors in planning and teaching daily lessons and activities.

SCOPE OF WORK

1. Teacher assist one NWC Art Class from 9:00 am - 4:00 pm, Monday-Friday, with 10-12 High School Students.
2. Participate in required pre-camp meetings/trainings.
3. Act as a positive role model for students during the camp and support positive participation in daytime academy activities.
4. Make decisions and judgements to support the safety, wellbeing and success of students with assistance from SHI staff
5. Assist Instructors with implementing the design of the NWC Formline or Metal Class.
6. Assist students working toward completing projects and encourage student learning.
7. Assist in the preparation of the classroom and supplies needed to teach.
8. Help prepare supplies and set up the classroom for each class.
9. Ensure that students sign in at the start of each class and that no class supplies are taken home.
10. Have students clean up the classroom space at the end of each session and leave the room in the same condition they found it in.
11. Assist in facilitating the student showcase for the last day of camp for the June First

Friday art event.

REQUIRED SKILLS

- Serve as a positive role model for youth
- Strive for mutual respect while being an effective communicator
- Build self-esteem and motivation to relate with youth

PROJECT/CONTRACTOR TIMELINE

The Atnané High School Day Camp is scheduled for May 26 - June 6, Mon-Fri, 9:00 am - 4:00 pm. There will be pre-camp meetings which all camp staff will be required to attend virtually.

NECESSARY KNOWLEDGE & EXPERIENCE

Preferred experience (but not required):

- Knowledge of NWC Formline Design
- Prior experience with camps or youth

To Apply: Submit an interest form at this link: [Contractor Interest Form](#)

For this contract position, please make sure to include the following information in your application: a short statement describing your interest in this role.

If you have any questions regarding this contract position, please contact Katelynn Drake, Art Program Manager - katelynn.drake@sealaska.com

