



CONTRACT POSITION: Cultural Food Processing & Harvesting Instructors

INFORMATION

Department:	Education STEAM & Post Secondary
Location of Work:	Juneau
Application Deadline:	Applications open to teach classes starting January 2025

OVERVIEW OF TASK/WORK

Sealaska Heritage Institute (SHI) is seeking individuals to teach classes in SHI's new Indigenous Science Building. The building is equipped with a teaching kitchen and small classroom area. General equipment includes countertop burners, blenders, canners, cutting boards, pots, pans, knives, etc. A detailed list of equipment and floor plan of the space can be provided upon request.

Proposed workshop topics may include but are not limited to:

- **Fishing Methods, Fish Processing and Preservation**
- **Berry Harvesting and Preservation**
- **Shellfish Gathering and Preparation**
- **Traditional Hunting Practices**
- **Foraging and Cooking with Wild Plants**
- **Seaweed Harvesting and Uses**
- **Traditional Agricultural Practices**
- **Making Salves and Tinctures**
- **Food Sovereignty and Security:** Discussions and workshops on the importance of food sovereignty, including strategies for maintaining and revitalizing traditional food systems

SCOPE OF WORK

1. Provide workshop/class outline and detailed materials list for class/workshop.
2. Meet with SHI staff to review expectations for workshops.
3. Deliver workshop and provide agreed upon follow up materials for participants.
4. Potential to provide workshops in additional communities in Southeast Alaska.
Travel expenses covered by the client.

REQUIRED SKILLS

- Preparation of lesson plans
- Communication to a wide variety of stakeholders during workshops/classes

PROJECT/CONTRACTOR TIMELINE

Classes may range both in length and frequency. Examples include but are not limited to a stand-alone 4-hour workshop on canning or salve-making or a 3-week series on wild game processing.

NECESSARY KNOWLEDGE & EXPERIENCE

- Knowledge of specific to proposed class/workshop content
- Experience sharing knowledge in a class/workshop format

To Apply: Submit an interest form at this link: [Contractor Interest Form](#)

For this contract position, please make sure to include the following information in your application: A written proposal which documents why the contractor is qualified to do the work, how the contractor would perform the duties, an estimated rate of services, proposed time frame (if needed). All contractors will be required to complete a background check.

If you have any questions regarding this contract position, please contact Rebecca Soza, Assistant Director of Education @ rebecca.soza@sealaska.com.

