



SHI Summer Camps – Summer 2024

Contract Position: Evening Camp Counselor

Sealaska Heritage Institute (SHI) is looking for someone to work on a short-term contract as an Evening Camp Counselor for our Middle School STEAM Academy at the University of Alaska Southeast in Juneau, Alaska. The contract would go from **March 2024 to August 2024** and requires the availability below:

- Middle School STEAM Academy (6-8 grade)
 - June 20- June 28

The Middle School STEAM Academy is a 10-day camp for students in grades 6-8 to interact with both Western and Indigenous ways of knowing, combining both classroom instruction and field research. The Evening Camp Counselor will be responsible for assisting staff with evening cultural activities and supporting approximately 40 youth summer campers. Furthermore, the Evening Camp Counselor would be helping to ensure students safety, well-being, and cultural understanding

The Evening Camp Counselor is expected to work closely with the Evening Camp Director and Summer Programs Coordinator. The Evening Camp Counselor is expected to assist in setting up for the camp, support, and work with students throughout the camp, and assist with clean up after camp completion. In addition, you will be able to supervise youth ages 10-14 ensuring their safety, development, skill-achievement, and general well-being. Additionally, the Evening Camp Counselor will have to complete required trainings, which include, but are not limited to: Restorative Practices, mandatory reporter training, and sexual abuse prevention training. The total pre-camp preparation would not exceed 20 hours from March to June. The selected candidate will have experience working with youth, engaging communication skills, and confidence in problem solving.

Responsibilities:

The Evening Camp Counselor must be available to stay the entirety of Camp (June 20- June 28) from the hours of **4 p.m. - 10 p.m.** Housing and meals can be provided at no charge if the candidate is applying from outside of Juneau.

Competencies Needed:

- Knowledge of Southeast Alaska Native culture and Southeast Alaska Native communities
- Experience and interest in working with youth
- Demonstrated effective verbal, written, and interpersonal communication skills
- Demonstrated ability to coordinate activities with attention to detail

- Previous experience working with youth

Regular responsibilities:

- Fulfill summer staff training requirements prior to camp start date
- Assist in facilitating a welcoming and supportive camp environment
- Provide direct support to campers and staff during transition times between scheduled activities
- Regularly communicate with camp staff about student progress
- Other duties as assigned

Work Environment:

This position is very active and requires standing, walking, bending, kneeling, stooping, crouching, and climbing all day. This may also include activities such as hiking, swimming, and canoeing. The employee must frequently lift and/or move objects up to 20 pounds and occasionally lift and/or move objects up to 50 pounds.

Supervisory Responsibility:

This position will not have supervisory responsibilities.

Compensation:

This position will pay \$25 per hour including hours spent in training, planning meetings, and during camp.

Other:

There is an identical position open for our High School STEAM Academy, as well. The dates for the High School STEAM Academy (9-12 grade) are July 24 – August 2, 2024, at UAS in Juneau. If the applicant is interested, there is an option to apply for BOTH Middle School and High School STEAM Academies as the Evening Camp Counselor. If you would like to pursue this route, please make this known in your initial email.

To Apply:

Please email a copy of your resume and a cover letter to **Maddie Henson** at maddie.henson@sealaska.com with the subject line “MS Evening Camp Counselor – 2024 Summer Camps.” If you have any questions, please email maddie.henson@sealaska.com or call (907) 586-9210.